



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Creating Community Through People, Parks and Programs"*  
Russ Guiney, Director

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August 02, 2011

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

#19 AUG 2, 2011

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**AUTHORIZE THE DIRECTOR OF THE DEPARTMENT OF PARKS AND RECREATION TO  
ACCEPT THE DONATION OF FOUR IMPROVEMENT PROJECTS TO BE PERFORMED BY THE  
SOUTH COAST BOTANIC GARDEN FOUNDATION AT SOUTH COAST BOTANIC GARDEN**

**SUBJECT**

Approval of the recommended action will allow the Department of Parks and Recreation to accept four improvement projects valued at approximately \$139,500 to be performed by the South Coast Botanic Garden Foundation at South Coast Botanic Garden.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find these projects are categorically exempt from the California Environmental Quality Act (CEQA) according to Sections 15302 (c); 15303 (e) of the State CEQA Guidelines and Classes 2 (e) and 3 (b) of the Environmental Reporting Procedures and Guidelines adopted by your Board on November 17, 1987 because the projects involve the replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity and construction and location of limited number of small new facilities or accessory structures.
2. Authorize the Director of the Department of Parks and Recreation (Director), or his designee, to accept four improvement projects, valued at approximately \$139,500 to be performed by the South Coast Botanic Garden Foundation (Foundation) at South Coast Botanic Garden.
3. Instruct the Executive Officer of the Board of Supervisors to send a letter of thanks to the Foundation for their generous donation, in form similar to the attached draft letter.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allow the Department to accept a generous donation of four improvements projects to be performed by the Foundation valued in the amount of approximately \$139,500.

The projects will consist of general improvements at South Coast Botanic Garden located at 26300 Crenshaw Boulevard in Palos Verdes Peninsula, California.

These four improvement projects will consist of placing a memorial bench in the Children's Discovery Garden, replacing the aging wooden gazebo with a vinyl gazebo, replacing the worn signboard at the garden entrance with a LED marquee and replacing the aging wooden greenhouse frame to a modern steel frame greenhouse to enhance the Garden experience for visitors.

### **Implementation of Strategic Plan Goals**

The recommended action will further the Board-approved County Strategic Plan Goals of Community and Municipal Services (Goal 3), by enriching the lives of Los Angeles County's residents and visitors by providing access to cultural, recreational and lifelong learning facilities programs.

### **FISCAL IMPACT/FINANCING**

There is no fiscal impact to the County. All four projects will be completed at the expense and responsibility of the Foundation. Upon approval of the recommended actions and after completion of the projects, each will be donated to the County with an approximate total value of \$139,500.

### **OPERATING BUDGET IMPACT**

Based on the recommended actions, the Department does not anticipate any additional one-time or ongoing costs. The provisions of the projects have operating and maintenance requirements which will be fulfilled with existing park staff and resources.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County policy requires that donations of \$10,000 and over be submitted to the Board of Supervisors for acceptance. Acceptance of this donation is consistent with Government code Section 25355.

County Counsel has reviewed and approved this Board Letter as to form.

### **ENVIRONMENTAL DOCUMENTATION**

Approval of the proposed action is exempt from the California Environmental Quality Act (CEQA) according to Sections 15302 (c); 15303 (e) of the State CEQA Guidelines and Classes 2 (e) and 3 (b) of the Environmental Reporting Procedures and Guidelines adopted by your Board on November 17, 1987 because the projects involve the replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity and construction and location of limited number of small new facilities or accessory structures.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended action will allow the Department to accept a donation of four improvements projects to be performed by the Foundation. These four improvement projects will consist of placing a memorial bench in the Children's Discovery Garden, replacing the aging wooden gazebo with a vinyl gazebo, replacing the worn signboard at the garden entrance with a LED marquee and replacing the aging wooden greenhouse frame to a modern steel frame greenhouse.

The recommended actions will have no impact on any current services or projects at the South Coast Botanic Garden. Activities required to complete the work by the Foundation will be scheduled to ensure that there are no negative impact on patron services or scheduled events.

### **CONCLUSION**

Please instruct the Executive Officer-Clerk of the Board to return one adopted copy of this action to the Chief Executive Office and the Department of Parks and Recreation. Instruct the Executive Officer of the Board of Supervisors to send a letter of thanks to the South Coast Botanic Garden Foundation for their generous donation, in form similar to the attached draft letter (Attachment I) to:

Adrienne M. Lao, CEO  
South Coast Botanic Garden Foundation  
26300 Crenshaw Boulevard  
Palos Verdes Peninsula, CA 90274

Respectfully submitted,



RUSS GUINEY

Director

RG:HS:KM:bs

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

DRAFT

BOARD OF SUPERVISORS LETTERHEAD

August 3, 2011

Adrienne M. Lao, CEO  
South Coast Botanic Garden Foundation  
26300 Crenshaw Boulevard  
Palos Verdes Peninsula, CA 90274

Dear Ms. Lao:

At its meeting held on August 2, 2011, the Los Angeles County Board of Supervisors accepted, with thanks, the donation of four improvement projects, valued at approximately \$139,500 from the South Coast Botanic Garden Foundation for the South Coast Botanic Garden.

The Board members have requested that I express their sincere appreciation to the South Coast Botanic Garden Foundation for this generous donation.

Very truly yours,

SACHI A. HAMAI  
Executive Officer